

VERSION NO. 1	MANUAL TITLE SUSTAINABILITY POLICIES	DOCUMENT NO. SUST-POL-012
	DOCUMENT NAME WASTE MANAGEMENT AND CIRCULAR ECONOMY POLICY	REVISION NO. 0
		EFFECTIVITY DATE SEPTEMBER 04, 2026
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1.0 INTRODUCTION

D.M. Wenceslao & Associates, Inc. (DMW) recognizes that responsible waste management is essential to environmental stewardship, resource efficiency, regulatory compliance, and sustainable development.

DMW is committed to minimizing waste generation, promoting the reuse and recycling of materials, supporting circular economy principles, and ensuring the proper handling, treatment, and disposal of waste generated through its operations and developments.

This Policy establishes DMW's commitments and approach to waste management, resource recovery, and circular economy practices across its operations and business relationships.

2.0 WASTE MANAGEMENT COMMITMENTS

2.1 Waste Minimization

- 2.1.1 DMW seeks to minimize waste generation through efficient planning, responsible resource use, sustainable procurement, and operational improvements.
- 2.1.2 Waste considerations may be incorporated into project design, procurement processes, construction activities, building operations, and maintenance practices.
- 2.1.3 Employees, contractors, suppliers, and other business partners are encouraged to support waste reduction initiatives.

2.2 Circular Economy Principles

- 2.2.1 DMW supports the efficient use of resources and seeks to promote circular economy principles where feasible.
- 2.2.2 The Company encourages reduction, reuse, recycling, recovery, and responsible material management before disposal options are considered.
- 2.2.3 Opportunities to increase resource efficiency and material recovery may be considered throughout the lifecycle of projects and operations.

3.0 CONSTRUCTION AND DEMOLITION WASTE MANAGEMENT

3.1 Project Planning and Design

- 3.1.1 DMW seeks to incorporate waste management considerations into project planning and design activities.
- 3.1.2 Waste management plans may be developed for major development, construction, renovation, or demolition projects where appropriate.

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3.1.3 Project teams are encouraged to identify opportunities to reduce construction and demolition waste through efficient design, responsible material selection, standardized construction practices, and resource optimization.

3.2 Waste Reduction, Reuse and Recycling

3.2.1 DMW seeks to reduce construction and demolition waste through responsible project planning and material management.

3.2.2 Reuse and recycling opportunities shall be considered where technically feasible and economically practical.

3.2.3 Material Recovery Facilities (MRFs), recycling infrastructure, recovery programs, or equivalent mechanisms may be utilized where appropriate.

3.2.4 Construction and demolition waste may be segregated to support material recovery and proper disposal practices.

3.3 Contractor Participation

3.3.1 Contractors are expected to support waste minimization, segregation, material recovery, recycling, and responsible waste management practices throughout construction, renovation, and demolition activities.

3.3.2 Waste management requirements may be communicated through contractor orientations, project-specific waste management plans, site procedures, procurement requirements, and contractual arrangements.

3.3.3 DMW may provide guidance, awareness activities, training, or educational initiatives relating to construction and demolition waste reduction, reuse, recycling, segregation, and proper disposal practices.

3.3.4 Contractors are encouraged to identify opportunities to reduce construction waste and increase the recovery, reuse, and recycling of materials where feasible.

3.4 Location-Specific Assessment

3.4.1 Contractors are encouraged to support waste minimization, material recovery, recycling, and responsible waste management practices.

3.4.2 Waste management expectations may be communicated through contractor orientations, project requirements, site procedures, and contractual arrangements.

3.4.3 DMW may provide guidance, awareness activities, or educational initiatives relating to construction waste management practices.

4.0 WASTE SEGREGATION AND HANDLING

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4.1 Waste Segregation

- 4.1.1 DMW promotes waste segregation at source to support recycling, recovery, appropriate treatment, and responsible disposal.
- 4.1.2 Waste segregation practices may be implemented within developments, offices, operational sites, and tenant areas where applicable.

4.2 Solid Waste Management

- 4.2.1 DMW seeks to ensure that solid waste is handled and disposed of through authorized and compliant service providers.
- 4.2.2 Contractors, waste haulers, and service providers engaged by DMW are expected to comply with applicable waste management regulations and permit requirements.

4.3 Wastewater Management

- 4.3.1 DMW seeks to manage wastewater responsibly and in accordance with applicable environmental requirements.
- 4.3.2 Wastewater treatment, discharge monitoring, and operational controls may be implemented to support regulatory compliance and environmental protection.

5.0 HAZARDOUS WASTE MANAGEMENT

5.1 Hazardous Waste Controls

- 5.1.1 DMW seeks to ensure the proper handling, storage, transportation, treatment, and disposal of hazardous waste generated through its activities.
- 5.1.2 Hazardous waste service providers are expected to maintain applicable registrations, permits, certifications, and legal authorizations.
- 5.1.3 Hazardous waste management activities shall be conducted in accordance with applicable environmental laws and regulatory requirements.

6.0 RECYCLING AND RESOURCE RECOVERY

6.1 Recycling

- 6.1.1 DMW encourages the recycling of materials generated through its operations and developments, including office waste, paper, cardboard, metals, plastics, and other recyclable materials where appropriate.

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6.1.2 The Company seeks to increase opportunities for resource recovery and recycling through operational programs, tenant engagement, and project planning.

6.2 Material Recovery

6.2.1 DMW seeks to promote the recovery and beneficial use of materials wherever feasible.

6.2.2 Materials diverted from disposal through reuse, recycling, or recovery shall be considered supportive of the Company's circular economy objectives.

7.0 TRAINING AND AWARENESS

7.1 Employee Awareness

7.1.1 DMW seeks to promote employee awareness of waste management practices, waste segregation, recycling, and circular economy principles.

7.1.2 Employees may receive communications, awareness activities, guidance, or training relating to responsible waste management.

7.2 Contractor and Tenant Awareness

7.2.1 Contractors, suppliers, and tenants may be informed of waste management expectations applicable to DMW operations and developments.

7.2.2 DMW may conduct engagement activities, orientations, consultations, or awareness initiatives relating to waste reduction, segregation, recycling, and responsible waste disposal.

8.0 SUPPLIERS AND BUSINESS PARTNERS

8.1 Suppliers and Contractors

8.1.1 DMW encourages suppliers, contractors, consultants, and service providers to support responsible waste management practices and circular economy principles.

8.1.2 Waste management expectations may be reflected through procurement activities, contractual requirements, supplier engagement activities, sustainability programs, and related governance mechanisms.

8.2 Tenants and Business Partners

8.2.1 DMW seeks to collaborate with tenants and business partners to promote waste reduction, recycling, resource recovery, and environmental stewardship.

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- 8.2.2 Tenants are encouraged to support waste segregation, recycling, responsible disposal, and regulatory compliance requirements.

9.0 GOVERNANCE AND ACCOUNTABILITY

9.1 Roles and Responsibilities

- 9.1.1 Relevant departments are responsible for supporting implementation of this Policy within their respective areas of responsibility.
- 9.1.2 Asset Management, Property Management, Environmental Compliance, Sustainability, Purchasing, and other relevant functions may support waste management initiatives, compliance activities, and continuous improvement programs.
- 9.1.3 Senior Management oversees implementation of this Policy and supports responsible waste management throughout the organization.

10.0 GOVERNANCE AND REVIEW

10.1 Legal Compliance and Best Practice

DMW complies with applicable waste management and environmental regulations and seeks to adopt recognized best practices relating to waste minimization, recycling, and circular economy principles.

10.2 Monitoring and Continuous Improvement

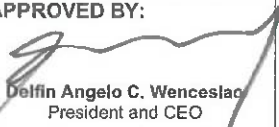
The Company periodically reviews waste management practices, waste reduction initiatives, recycling programs, and circular economy opportunities to support continual improvement.

10.3 Management Oversight

Senior Management oversees implementation of this Policy and promotes responsible waste management and resource stewardship throughout the organization.

10.4 Annual Review

This Policy shall be reviewed annually and updated as necessary to reflect changes in operations, regulatory requirements, stakeholder expectations, waste management practices, and emerging best practices.

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